

Havengore Booking Form

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|--------------|--|----------------------|--|
| Company Name | | Event Details | |
| Contact Name | | Date of event | |
| Address | | Departure/start time | |
| | | Duration of event | |
| | | No. Passengers | |
| Post code | | Moored/Cruising? | |
| email | | Starting pier | |
| Phone No. | | Finishing pier | |
| Mobile No. | | | |
| Client Name | | | |

Food & Drink Options

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|----------------------|---|
| Meal Type | Canapés/Buffer/Sit Down/None/ Other |
| Wine Required | |
| Champagne Required | |
| Soft drinks Required | |
| Special Instructions | |
| | |
| | |

I have read and agree to the Venues of Distinction Terms and Conditions

| | |
|-----------|------|
| Signature | Date |
|-----------|------|

Payment required (Percentage of total booking inc VAT)

| | | |
|--------------------------|------------------------------------|------------------------------------|
| On Booking 20% | 8 weeks before event 30% | 2 weeks before event 50% |
|--------------------------|------------------------------------|------------------------------------|

Incidentals, additional drinks consumed, etc will be billed in arrears.

Payment

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|--|--|
| Please send payment to: Venues of Distinction Brynhyfryd House, Phocle Green, Ross on Wye, Herefordshire HR9 7TW | Cheques made payable to: Venues of Distinction Ltd BACS / Bank Transfers Please contact us for bank details |
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Please complete this form and return to us by post to the address below or fax to 08700 520599